SAMPLE LETTER TO NEWSPAPER FOR PUBLIC ANNOUNCEMENT

(Type on School Letterhead)

	(Date)
(Name of Newspaper)	
(Address of Newspaper)	
(Address of Newspaper)	
(Address of Newspaper)	
To Whom It May Concern:	
Please publish the enclosed public	c announcement for the School Nutrition
·	y announcement for the echool Hamilen
Program sponsored by	Name of School Food Authority (SFA)
Thank you.	
	(Name)
	(Title)

This institution is an equal opportunity provider.